

Sequatchie Valley Dental Associates, PC  
507 Betsy Pack Drive, Suite B  
Jasper, TN 37347  
Phone: (423) 942-5508

## Notice of Privacy Practices for Protected Health Information

We take the protection of your health information very seriously. This dental office is required to maintain the privacy of your health information as required by law. With your consent, the office is permitted by federal privacy laws to make uses and disclosures of your health information for purposes of treatment, payment, and health care operations.

There are new federal health privacy regulations (also referred to as HIPAA) that will be enforced beginning April 14, 2003 for health care providers who are *covered entities*. A *covered entity* is a health care provider who transmits health information in electronic form. **Our office is considered to be a covered entity** because we are capable of transmitting patient information electronically.

The health and billing records we maintain are the physical property of the dental office. The information in these records belongs to you. You have a right to inspect or copy your health information. There may be a small charge for the copying cost.

### Sequatchie Valley Dental Associates, PC

#### ACKNOWLEDGEMENT OF RECEIPT of Notice of Privacy Practices

You may refuse to sign this acknowledgement

I, \_\_\_\_\_, hereby acknowledge that I have received a copy of (Printed Name) this office's **Notice of Privacy Practices**. I have been given the opportunity to ask any questions I may have regarding this Notice.

(Signature) (Date)

#### FOR OFFICE USE ONLY

We attempted to obtain written acknowledgement of receipt of our Notice of Privacy Practices, but acknowledgement could not be obtained because:

Individual refused to sign  Communication barriers prohibited obtaining the acknowledgement  
 Other (Please Specify): \_\_\_\_\_